



O.C. NANNIES & NEWPORT DOMESTIC AGENCY

359 San Miguel Dr., Suite 306B, Newport Beach CA, 92660

Employment Application

(Please Note: OC Nannies is a placement agency who acts as the facilitator between our clients (the employer) and the job applicant. OC Nannies does not employ candidates directly.

Name _____ Date _____

Phone Number _____ Email _____

Address _____

Job Preferences

Live-In Live-Out Full Time Part Time Permanent Temp Mon-Fri Weekends

What hours can you work? _____

What is your desired hourly rate? _____

When are you ready to start? _____

Type of Job

Nanny Nanny/Housekeeper Nanny/Lite Housekeeping Housekeeper Personal Assistant Companion
Chef Caregiver Mother's Helper Doula Estate Manager Couple

Tasks

Laundry Ironing Newborn Travel Cooking Pet Care Toddler Over-Night Driving Errands

Personal Information

Which languages do you speak? _____

Are you legally able to accept work in the U.S.? _____

Do you have access to vehicle? _____ If Yes, what is the make, model and year? _____

Do you have auto insurance as required by California law? _____

Are you willing to drive your car for work? _____

Do you have a valid driver's license? _____ State: _____

Would you be willing to cook for the family? _____

Can you follow a recipe? _____



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Do you feel comfortable working with pets? _____

Do you have experience working with special needs? _____

Do you have experience taking care of infants? _____

Is there anything you definitely don't want to do in a home? _____

Do you have computer skills? _____

Do you have CPR Certification? _____

Are you Trustline registered? _____ If so, please provide Trustline ID number. _____

How did you hear about us? _____

Briefly, tell us about yourself. _____

Why do you want to do this type of work? _____

Describe your ideal job. _____

Education / Skills & Certifications

What is your level of education? _____

Degree / Major? _____

Please list any certifications you have. _____

Do you have child development or special needs training? _____

Please list your hobbies _____

Employment References

(Continue Below)



Employment Reference (1)

Employer Name _____

Phone Number _____ Work Number _____

Address _____

Job Duties _____

Ages of persons cared for? _____

Live-in or Out? _____

Work Schedule? _____

Start date? _____ End date? _____

Reason for leaving? _____

Employment Reference (2)

Employer Name _____

Phone Number _____ Work Number _____

Address _____

Job Duties _____

Ages of persons cared for? _____

Live-in or Out? _____

Work Schedule? _____

Start date? _____ End date? _____

Reason for leaving? _____

Employment Reference (3)

Employer Name _____

Phone Number _____ Work Number _____

Address _____

Job Duties _____

Ages of persons cared for? _____



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Live-in or Out? _____

Work Schedule? _____

Start date? _____ End date? _____

Reason for leaving? _____

Employment Reference (4)

Employer Name _____

Phone Number _____ Work Number _____

Address _____

Job Duties _____

Ages of persons cared for? _____

Live-in or Out? _____

Work Schedule? _____

Start date? _____ End date? _____

Reason for leaving? _____

Please sign the application:

I represent and warrant that the information contained in this application is true, accurate, complete and correct. I understand and agree that any misrepresentation, falsification, or material omission of information on this application may be grounds for OC Nannies & Newport Domestic Agency ("OCN") to refuse to refer me. OCN does not unlawfully discriminate in referrals, and no question on this application is used for the purpose of limiting or excluding any applicant for consideration for referrals on any basis prohibited by applicable laws or regulations. I understand and agree that the information supplied on this application has been given for the purpose of evaluating my qualifications for referral by OCN. However, I understand and agree that OCN does not guarantee my referral, employment, compensation or terms of employment with a client.

Signature

Date